



WE ARE COLCHESTER

BOARD MEETING

8 June 2021

DECISIONS & ACTION POINTS

Present:

Simon Blaxill (Kent Blaxill – Chair), Adrian Pritchard (Colchester Borough Council - CBC), Ashleigh Seymour-Rutherford (COLBEA), Chris Rhodes (Hiscox), Mark Jarman-Howe NEEA), Tracy Rudling (Community 360), Alison Jennings (Homes England), Will Quince MP (Conservative Party), Mark Carroll (ECC), Lucy Johnson (University of Essex), Cllr Paul Dundas (CBC), Cllr Tom Cunningham (Essex County Council - ECC).

Apologies:

Shona Johnstone (Homes England), Adam Bryan (SELEP), Mark Carroll (ECC).

In attendance:

Lindsay Barker (CBC), Mandy Jones (CBC), Matthew Brown (CBC), Clare Ratcliffe (CBC), Simon Thorp (CBC), Rebecca Collings (Nichols), Steve Evison (ECC), Rob Willis (ECC), Amie Hall (ECC), Iain McNab (BEIS).

DECISIONS AND ACTION POINTS

1. Apologies & declarations of interest. Apologies were noted from Shona Johnstone (Homes England), Adam Bryan (SELEP) and Mark Carroll (ECC). The Board recorded its thanks to Cllr Tony Ball (ECC) and Cllr Mark Cory (CBC), who have stepped down, for their contributions.

There were no declarations of interest.

2. Progress report. The Board **noted** that Project Confirmations with supporting documents and narrative are due to be submitted on time to government by 14 June 2021. This submission will be signed in accordance with MHCLG requirements by the Board Chair and either the Accountable Body CEO or Section 151 Officer. A request will accompany the submission for government to re-confirm compliance with requirements at this stage.

The Board noted that following Project Confirmations submission the programme would move into Detailed Business Case Development phase from June 2021 until no later than April 2022.

The Board noted that for assurance at future meetings, a dashboard would be presented by way of structured high level progress reporting to individual project level.

3. Projects to be confirmed with government. The Board noted that letters of capital funding support in principle had been received and agreed that its commitment to the long term vision of the Town Investment Plan remained.

The Board agreed that ‘guiding principles’ had been carefully followed in preparation for project confirmations submission. The £18.2M award is a catalyst for long-term investment and project confirmations must reflect this funding envelope with due regard for achievement of Outcomes, a balanced view of Risks / Mitigation and avoidance of ‘salami slicing’ projects where feasible.

The Board reviewed projects in the Town Investment Plan and considered these side-by-side with those proposed to be submitted as Project Confirmations. A further check and challenge discussion also took place. The Board noted and unanimously agreed that the projects and proposed budget allocations set out in slide 10 of the meeting slide deck under the umbrella themes of Transformed Youth Facilities, Town Centre, Heart of Greenstead, Digital Connections and Physical Connections would be taken forward to government by 14 June 2021.

The Board recorded its thanks to the Programme Team for their contributions.

4. Future meetings. The Board agreed that an additional meeting on 10 June 2021 prior to project confirmations submission by 14 June 2021 was now not required as unanimous agreement had been reached.

The Board noted provisional future meeting dates of 19 August, 21 October and 16 December 2021. Additional meetings may be required.